



Charlton Kings Kings Hall Community Centre

Address: Kings Hall, Cheltenham, Gloucestershire, GL53 8JN

Email: info@ckkh.org.uk / Website: <https://ckkh.org.uk>

Conditions of Hire

This contract of Hire between the Hirer on behalf of the Organisation (if any) and the Management Committee of Charlton Kings Youth and Community Centre (registered charity number 294545) (“the Club”) shall permit the Hirer and the Organisation to use the main hall, lounge, kitchen and toilets at the Premises or such rooms as may be agreed. The Hirer shall not use any of the equipment in the premises unless specific permission is given on the letter of acceptance by the Club. The Committee gives no warranty that the premises are legally or physically fit or suitable for the Applicants’ purpose and the Applicant must satisfy him/her/themselves as to its suitability.

1. The premises shall only be used for social, recreational and educational functions.
2. The premises do not have an Entertainments Licence for public music, singing or dancing events.
3. No intoxicating liquors will be allowed on the premises without the permission of the Club. If permission is given the appropriate licence must be obtained by the Hirer. No smoking is allowed within the building.
4. The Hirer shall indemnify the Committee against all claims, demands, actions or proceedings in respect of the death or injury of any person which shall occur during the period of hire or prior or subsequent thereto if in relation to or by any reason of hiring, but this indemnity shall not apply to any negligence by the Club, or its management to any defects in the premises or any Act of God or the Queen’s enemies!
5. The Hirer shall repay to the Club on demand, the cost of reinstating or replacing any part of the centre of any property in or upon the centre which shall be damaged, destroyed, stolen, or removed during the period of hire or prior or subsequent thereto if in relation to or by reason of the hiring. This includes replacement keys and, at the discretion of the Club, replacement of locks where keys have been lost or retained. The amount of the cost shall be certified by the Club’s secretary whose certificate shall be final. Unless the Hirer can show before the commencement of the period of hiring that any property of the Club in the centre is damaged, such property shall be deemed to have been damaged at the commencement of the period of hire.
6. The Hirer is responsible for the effective supervision of the arrangements and activities in the premises during the period of hire and for the prevention of disorderly behaviour so as to ensure that no nuisance or annoyance arises to the occupiers, of adjoining premises. There shall not be brought on to the premises, anything of an inflammable, dangerous or noxious character.



7. Authorised representatives of the Club have the right to terminate a function (after informing the Hirer of his intention), if in the opinion of the Club's representative, an outbreak of trouble occurs and which appears likely to escalate beyond the control of Hirers.
8. The Club reserves the right to cancel any reservation in the event of the centre being required as a Polling Station in connection with a local or parliamentary election.
9. No nails or fastenings shall be driven into the wall, floor, ceiling or partition or any part of the building without permission of the Club.
10. The Hirer shall not sub-let or part with possession of the building at any time.
11. The Hirer will leave the building clean and tidy with all equipment put away. In particular the kitchen must be left so as not to contravene "Food and Hygiene Regulations". All excessive rubbish will be removed.
12. The Hirer will have carried out a site visit and will ensure that all participants know procedures in the event of fire/emergency including the use of equipment and emergency exits.
13. The Hirer will have arranged adequate insurance coverage, be registered with OFSTED if applicable and have police clearance if so required.
14. **The Hirer will ensure that they undo the fire door bolts at the end of the hall, as their first action on entering the building and drop them at the end of the letting when the last person has left.**

